



Prof. Dr.N. Balakrishnan, M.Pharm., Ph.D.,
Principal

Ref.No: RPh/GEN/Committee/002/2023

Date: 25/10/2023

NOTIFICATION

Sub: Constitution of Gender Sensitization cell -Reg

It is hereby noticed for information that the Gender Sensitization cell is constituted as under the following faculty members and nominated as the committee for **Internal Complaint (ICC) and a Special cell.**

S.NO	Name of the Members	Designation	Contact number
1	Mrs.S.Malathi	Convenor	8056474700
2	Mrs.B.Hardha	Member	9698155287
3	Mrs.K.Jeyanthi	Member	9629259449

The duties and responsibilities :-

1. To examine all grievance letters received from the women staff/students regarding the sexual harassment.
2. To examine and investigate on each complaint received from the women staff /students by collecting the required information/data from connected people.
3. To give feedback to the women/staff students concerned /to find solution for their grievances.
4. The committee will record such grievances received from the women staff /students, in a separate register maintained exclusively for this purpose. The reply given by the committee to the women staff/ students for grievance should also be recorded in the register.
5. The committee should find suitable solutions to settle the problems faced by the women staff/students in regard to matters relating to sexual harassment within 10 days after thorough investigation.

The tenure of this cell shall be for the period of three years w.e.f 25th Oct 2023

The duties and responsibilities to be followed for conduct of meeting of the cell shall be as per rules of the University.



(Signature)
PRINCIPAL

Principal
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